



# Boy Scouts of America Troop 89

## Patrol Leader Job Description

1. In charge of the patrol and patrol meetings.
2. Develop agenda to be accomplished during his tenure for the patrol members to follow towards rank advancements and/or earning of merit badges. Make written copy available to Scoutmaster or Advancement Chairman. Put copy on patrol notebook.
3. Responsible for duty roster on all patrol events
4. Calls patrol to relay troop information received from the Senior Patrol Leader and/or Scoutmaster. Follow-up to insure task is done as requested.
5. Attends all Patrol Leader Council (PLC) meetings.
6. Wears complete uniform correctly and at all times.
7. When not able to attend to duties, has replacement for meetings and/or event covered and informed as to the functions the patrol is to accomplish.
8. Always encourages patrol members to work toward rank advancement and earn merit badges.
9. Follows up to insure the patrol duties for Assistant Patrol Leader, Scribe, Quartermaster are being completed in accordance with their job descriptions.
10. Maintains the patrol leader notebook and assists as needed on the patrol notebook. This will include planned agenda and any alterations to agenda, menus for scout events, attendance sheets.
11. Always demonstrates **SCOUT SPIRIT**.
12. Maintains current listing of telephone numbers (cell if available) and email addresses for members in the patrol.